

Questions and answers in relation to the Call for Proposals MOVE/C2/SUB/2019-558  
Collection of Key Performance Indicators (KPIs) for road safety

Date: 11 May 2020

	Question	Answer
1	Do the deadlines in the Call for tender still apply given the Covid-19 emergency? Is it possible to extend the deadline for submission of the proposal?	Given the Covid19 crisis, the new submission date has already been postponed to 10 July 2020.
2	Can a Member State provisionally join the consortium, without a definite commitment of its own contribution, and then opt-out after the proposal has been accepted, because the resources for the co-financing would not be available?	No, by the time the proposal is submitted, all consortium members need to commit on the amount of its participation on the costs that are subject to the grant. Nevertheless, if unforeseeable problems appear after the grant contract is signed, an amendment could be considered.
3	Does the methodology need to be fixed for all KPIs at the moment the proposal is submitted?	There are minimum requirements for every KPI laid down in the Annex of the Commission Staff Working Document <i>EU Road Safety Policy Framework 2021-2030 - Next steps towards "Vision Zero"</i> of 19 June 2019. There are, however, different options for meeting these requirements, and the coordinator of the consortium is expected to provide methodological

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		<p>guidance to the members on these options.</p> <p>It is not necessary to decide on the detailed methodology when the proposal is submitted. However, it is advisable to have already a precise idea, since the choice of the methodology and the size of the sample of observations has an impact on the cost of the data collection processes, and all these elements will be taken into account for the evaluation of the proposal</p>
4	<p>Do the Member States have to use an official procurement procedure for assigning the Implementing Body?</p>	<p>The designation of an implementing body must be in compliance with the applicant's national public procurement rules. These may include special provisions for designating an organisation to represent the Member State.</p> <p>The CEF regulation defines implementing body as "a public or private undertaking or body designated by a beneficiary, where the beneficiary is a Member State or an international organisation, to implement the action concerned. Such designation shall be decided upon by the beneficiary under its own responsibility and, if it requires the award of a procurement contract, in compliance with the applicable Union and national public procurement rules;"</p> <p>ELI: <a href="http://data.europa.eu/eli/reg/2013/1316/2018-08-02">http://data.europa.eu/eli/reg/2013/1316/2018-08-02</a></p>
5	<p>Does a Public Agency (a public authority), which depends on a Ministry or falls completely under another Ministry (Ministry of Transport, Prime Minister, Ministry</p>	<p>A public authority of a Member State is an eligible applicant if it provides a signed Member State Approval Form (see section 6.1 of the call for proposals). Member state authorities can alternatively also be designated as implementing bodies, subject to provision of a signed Member State Approval Form (see section 6.1 of the call for proposals). This form is available as Annex</p>

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	of the Interior, ...) can be the Applicant or should it be the Implementing Body?	5 of this call
6	Is it correct to understand that if an Agency (that is a public authority) is accepted as the Applicant, there is no need for an Implementing Body?	The designation of an implementing body is not obligatory. If a beneficiary does not need an implementing body for the successful implementation of the action, there is no reason to appoint one.
7	Is it possible to designate the Implementing Body after the proposal has been accepted?	No, this is not possible. The Implementing Body (if one is needed) needs to have been identified at the moment the proposal is submitted. This is because the Implementing Body receives the funding and also will have to report to the project coordinator.
8	Does data from 2020 or 2021 have to be provided in any case? Could data collected earlier be used?	<p>Most measurements and data collection processes will need to take place in 2021, rather than 2020. But for contractual reasons, the last measurements should take place in 2021.</p> <p>In duly justified cases, a more flexible approach could be accepted to, for example, report based on data collected before the starting date of the action to complete the indicators required. The costs however can only be financed by the grant for data collected during the contract period (see question 9).</p>
9	We are already preparing the data collection process for the KPIs. Can	No, costs (including salary costs) can be financed only if they have been borne after the proposal has been submitted, provided it can be shown that these

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	our current and past costs be subsidized?	costs were necessary before the grant agreement was signed, for instance, in view of preparation of data collection in Autumn 2020. This is only valid if the proposal is accepted and a grant agreement is signed.
10	Is a Member State that is part of the consortium obliged to ask subsidy for all KPIs?	No, Member States decide for which KPIs to ask for a grant. Please take into account that you need to collect data for at least 5 KPIs in order to be eligible for a grant for any of the KPIs. See question 11.
11	Is it mandatory for a country to deliver all 7 KPIs, in order to be eligible for subsidy (even if the subsidy is asked for only a few of these?)	As specified in the 1 <sup>st</sup> corrigendum to the call, Member States have to provide 5 out of 7 (i.e. excluding the KPI for infrastructure), in order to get a grant.
12	Can a country develop itself the assessment methodology for a KPI?	It is of course the intention that the methodologies used by the Member States are identical, or at least very similar, in order to make comparisons across countries possible – and also to create a basis for future targets. However it is recognized that the local context and practical limitations may need to be taken into account and sometimes deviations from the standard methodologies may be unavoidable.  The call for tenders refers to the Commission Staff Working Document of June 2019, in which for every KPI, the basic methodological requirements are given, and these have to be respected as much as possible. The project coordinator may develop more detailed methodological guidance for the consortium partners and Member States can fine-tune the methodology to adapt it to their circumstances.

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13	Is it allowed to use recorded video images for certain KPIs (e.g. safety belts, helmets, distraction) rather than direct observations in road ride surveys?	For certain KPIs, it is indeed possible to use video recordings. The following aspect should be considered: (1) the resolution of the cameras must be sufficiently high; (2) it may not be possible to use such methods, given data protection rules; and (3) processing the video data may require more time than analysing structured reports taken during road side surveys.
14	Should measurements be made all year round?	<p>Ideally, in order to have a truly representative value, KPI measurements should be made all year round at a representative sample of roads. However, this is often very problematic in terms of costs and practical operations (unless the data used is already available and is recorded automatically, for example speed data derived from floating car data or induction loops). In general, a certain period is chosen, e.g. 4 weeks of measurements in Spring or in Autumn.</p> <p>The consortium coordinator may provide methodological guidance for this aspect. Please note that for the KPIs on speed, safety belt, helmet and driving under the influence of alcohol, the Commission has specified that the data should be collected in late Spring or early Autumn</p>
15	Who needs to sign the Applicant Form and the Implementing Body Form? Is it required that a Minister signs or co-signs?	The forms must be signed by authorised representatives of the concerned Member State ministry.
16	Certain forms are provided in in pdf format. Is it possible to get a version in Word, which avoids that	Yes, editable forms will be provided if available.

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	we have to fill in information in hand writing.	