



CALL FOR PROPOSALS – MOVE/C4-2013/122-2

**For promoting efficient enforcement of specific traffic rules**

**Questions & Answers** (updated on 24 September 2013)

***Question 1:***

Is there an official guide for completing the new budget forms, apart from what is included in the Call for Proposals?

***Reply:***

Such guidance is not available.

**Additional information regarding question 1:**

**The budgetary annexe to the application form has been simplified and updated on 24 July.**

***Question 2:***

Can local authorities or public and private universities participate in the Call for Proposals?

***Reply:***

Local authorities or public and private universities can participate in the call if they meet the eligibility criteria set out under point 6.1 of the call text. These criteria apply to applicant as well as affiliated entities. It has to be noted that the Call is aimed at promoting cross-border co-operation between Member States concerning the enforcement of traffic rules (police co-operation).

***Question 3:***

Is the Call available also in other official EU languages than English?

***Reply:***

The Call is available only in English. However, the Commission can provide the translation into other languages upon request.

***Question 4:***

Is it possible to award a grant under the Call to promote specific projects concerning the improvement of enforcement of road safety related traffic offences at national level?

**Reply:**

The Call covers all EU Member States – it has pan-European scope. The Call is aimed at promoting cross-border co-operation between Member States concerning the enforcement of traffic rules (police co-operation) putting special attention to specific EU regions where the enforcement of the rules requires significant improvement. The specific objectives to be achieved by the Call, expected results and envisaged working packages are set out in sections 2.1 and 2.2 of the Call. Providing financial support to third parties via grants is not an eligible cost.

**Question 5:**

What is required under point "Reference" in Section III, Part 1 (page 6) of the Application form ("mono-beneficiary")?

**Reply:**

Your reference of the application may be inserted here. If there is no reference you may leave the form blank under this point.

**Question 6:**

The grant application form states that "Where the application concerns grants for an action for which the amount exceeds EUR 750 000 an audit report produced by an approved external auditor must be submitted. This report should certify the accounts for the last financial year available".

The interpretation of this section could be that if the grant is under 750,000 the audit report is not required or that if the action is over 750,000 the audit report is required. What is the correct interpretation?

**Reply:**

The correct interpretation is that if the requested amount is below or equal EUR 750 000 no audit report has to be submitted with the application (The estimated total amount for this call is 600 000 EUR, therefore no audit report is required).

**Question 7:**

Is it possible to have arranged financing?

**Reply:**

Please see section 8.1 of the call text on financial capacity.

**Question 8:**

Is it possible to establish a temporary association?

**Reply:**

An applicant has to be able to present a profit and loss account/the balance sheet for the last financial year for which the accounts were closed. The applicant must also have the professional competencies supported by a list of previous projects performed in the relevant field. Please see section 8 of the call text. It is not likely that a newly founded temporary association is able to comply with these requirements.

***Question 9:***

Is it possible to have a holding company for the action?

***Reply:***

A holding company may be an applicant. In this case the holding company has to comply with all requirements set out in the call text. Please see also the reply to the previous question. The owned companies may participate either as partners and hence are also considered applicants, or as affiliated entities if the requirements are met. Legal entities having a legal or capital link with applicants, which is neither limited to the action nor established for the sole purpose of its implementation, may take part in the action as affiliated entities, and may declare eligible costs. (see e.g. section 6.1 of the call text).

***Question 10:***

What would be an ideal number of partners?

***Reply:***

There is no one ideal number of partners. This depends on the proposal.

***Question 11:***

What is the hypothetical number of participants?

***Reply:***

There is no hypothetical number of participants. Please see the reply to the previous question.

***Question 12:***

If an applicant intends to involve affiliated entities in the project, how this should be presented in the application form?

***Reply:***

If there is intention to involve affiliated entities in the proposal, the following information has to be provided by adding a section I.1.3 to the application form for multi-beneficiary-grants or a section I.1.5 to the application form for mono-beneficiary-grants:

- the name, address, official legal form, official registration or VAT number of the affiliate,
- beneficiary to which the entity is affiliated,
- the legal or capital link between the beneficiary and the affiliate.

Furthermore the involvement of affiliated entities has to be explained under "operational capacity" (II.1), "methodology" (III.1.c) and "project management" (III.1.d).

Each affiliated entity will also have to sign a declaration on honour (Annex V to the application form).

Regarding the budget table annexed to the application form, applicant using affiliated entities should set out his budget in a sheet and the budget of each affiliated entity in a separate sheet. Finally, the applicant should provide another sheet consolidating his budget and the budgets of the affiliated entities.

***Question 13:***

The application form refers to the Legal Entity Form and the Bank Account Form which have to be annexed to the application form. Where can these forms be found?

***Reply:***

The Legal Entity Form is available at:

[http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/legal\\_entities/legal\\_entities\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm)

The Bank Account Form is available at:

[http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/financial\\_id/financial\\_id\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm)