



EUROPEAN COMMISSION
 DIRECTORATE-GENERAL FOR MOBILITY AND TRANSPORT
 Directorate C - Land
C.1 - Road Transport

Brussels,
 MOVE C1/(2016)7766382

CALL FOR APPLICATIONS FOR THE SELECTION OF MEMBERS OF THE GROUP OF EXPERTS ON ON-BOARD WEIGHING EQUIPMENT

1. BACKGROUND

Directive (EU) 2015/719 of the European Parliament and of the Council of 29 April 2015, amending Council Directive 96/53/EC on weights and dimensions, mandates the European Commission to adopt implementing acts laying down technical specifications on on-board weighing equipment.

The Commission is calling for applications with a view to selecting members of the Group of Experts on on-board weighing equipment. This expert group will give advice and provide input to the Commission on the preparation of the technical specifications that will be the basis for the subsequent adoption of the corresponding implementing act.

2. FEATURES OF THE GROUP

2.1. Composition

The following categories of members may be part of the Group of Experts:

- a) Individuals appointed in their personal capacity who are experts in the field of on-board weighing equipment (Type A members).
- b) Individuals appointed to represent a common interest shared by stakeholders in the field of on-board weighing equipment, who do not represent an individual stakeholder, but a policy orientation common to different stakeholder organizations (Type B members).
- c) Organizations, such as companies or associations with a proved interest and expertise in the field of on-board weighing equipment (Type C members).

2.2. Appointment

Members shall be appointed by the Director General of Mobility and Transport from applicants complying with the requirements referred to in chapter 4 of this call.

Members shall be appointed for two years. They shall remain in office until the end of their term of office.

Registration in the Transparency Register is required for the appointment of Type B and Type C members.

Members who are no longer capable of contributing effectively to the group's deliberations, who in the opinion of the Directorate General for Mobility and Transport (DG MOVE) do not comply with the conditions set out in Article 339 of the Treaty on the functioning of the European Union or who resign, shall no longer be invited to participate in any meetings of the group and may be replaced for the remainder of their term of office.

Type B members who are not able to attend a specific meeting, may exceptionally nominate an alternate for that specific meeting, and shall inform the Commission at least two weeks in advance of the date of the meeting through a signed and scanned authorisation sent by e-mail.

2.3. Rules of engagement and operation of the group

The group shall be chaired by a representative of the Commission.

The group shall act at the request of DG MOVE.

DG MOVE shall provide secretarial services.

Members should be prepared to attend meetings systematically, to contribute actively to discussions in the group, to be involved in preparatory work ahead of meetings, to examine and provide comments on documents under discussion, and to act, as appropriate, as 'rapporteurs' on an ad hoc basis.

As a general rule, working documents will be drafted in English and meetings will be also conducted in English.

In agreement with DG MOVE, the group may, by simple majority of its members, decide that deliberations shall be public.

Participants in the activities of the group shall not be remunerated for the services they offer.

The members of the group as well as invited experts, are subject to the obligation of professional secrecy, which by virtue of the Treaties and the rules implementing them, applies to all members of the institutions and their staff, as well as to the Commission's rules on security regarding the protection of Union classified information, laid down in Commission Decisions (EU, Euratom) 2015/443¹ and 2015/444². Should they fail to respect these obligations, the Commission may take all appropriate measures.

On a proposal by, and in agreement with, DG MOVE the group shall adopt its rules of procedure on the basis of the standard rules of procedure for expert groups.

DG MOVE may invite experts with specific expertise with respect to a subject matter on the agenda to take part in the work of the group on an ad-hoc basis.

DG MOVE may ask Type C members with more than one representative that only one of them attends a specific meeting, should it be justified for reasons of space availability.

Type B members who are not able to attend a specific meeting, may exceptionally nominate an

¹ Commission Decision (EU, Euratom) 2015/443 of 13 March 2015 on Security in the Commission (OJ L 72, 17.3.2015, p. 41).

² Commission Decision (EU, Euratom) 2015/444 of 13 March 2015 on the security rules for protecting EU classified information (OJ L 72, 17.3.2015, p. 53).

alternate for that specific meeting, and shall inform the Commission at least two weeks in advance of the date of the meeting through a signed and scanned authorisation sent by e-mail.

2.4. Transparency

The group shall be registered on the Register of Commission expert groups and other similar entities ('the register of expert groups').

As concerns the group composition, the Commission shall publish the following data on the Register of expert groups:

- the name of individuals appointed in a personal capacity;
- the name of individuals appointed to represent a common interest; the interest represented shall be disclosed;
- the name of member organisations; the interest represented shall be disclosed.

DG MOVE shall make available all relevant documents, including the agendas, the minutes and the participants' submissions on the Register of expert groups. In particular, DG MOVE shall ensure publication of the agenda and other relevant background documents in due time ahead of the meeting, followed by timely publication of minutes. Exceptions to publication shall only be foreseen where it is deemed that disclosure of a document would undermine the protection of a public or private interest as defined in Article 4 of Regulation (EC) No 1049/2001³⁴.

Personal data shall be collected, processed and published in accordance with Regulation (EC) No 45/2001⁵.

3. APPLICATION PROCEDURE

Interested individuals and organisations are invited to submit their application to the European Commission, DG MOVE.

Applications must be completed in one of the official languages of the European Union. However, applications in English would facilitate the evaluation procedure. Should another language be used, it would be desirable to include a summary of the relevant information in English.

Organisations shall indicate the name of their representatives in the group.

An application will be deemed admissible only if it is sent by the deadline and includes the documents referred to below. All documents submitted by applicants should be duly filled in, legible, signed and numbered sequentially.

Supporting documents

Each application shall include the following supporting documents:

³ Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents (OJ L145, 31.5.2001, p. 43).

⁴ These exceptions are intended to protect public security, military affairs, international relations, financial, monetary or economic policy, privacy and integrity of the individual, commercial interests, court proceedings and legal advice, inspections/investigations/audits and the institution's decision-making process.

⁵ Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data (OJ L 8, 12.1.2001, p. 1).

- a cover letter explaining the applicant's motivation for answering this call and stating what contribution the applicant could make to the group;
- A classification form duly filled in specifying the member category for which the application is made (Annex I)
- a selection criteria form duly filled in documenting how the applicant fulfils the selection criteria listed in chapter 4 of this call (Annex II).

For individuals applying as Type A or B members, as well as for individuals indicated by organisations as their representatives, a curriculum vitae (CV) shall also be provided, preferably not exceeding three pages. All CVs shall be submitted in the European format (<https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions>).

Individuals applying as Type A members must disclose any circumstances that could give rise to a conflict of interest by submitting a declaration of interest ('DOI') form on the basis of the standard DOI form for expert groups attached to this call. Submission of a duly completed DOI form is necessary in order to be eligible to be appointed in a personal capacity. The Commission shall perform the conflict of interest assessment in compliance with Article 11 of the horizontal rules.

Additional supporting documents (e.g. publications) may be requested at a later stage.

Deadline for application

The duly signed applications must be sent by 17 February 2017 at the latest. The date of sending will be established as follows:

- Where applications are sent by e-mail to the following e-mail address: MOVE-C1-SECRETARIAT@ec.europa.eu, the date of the e-mail will be the date of sending.
- Where applications are sent by post to the following address: European Commission, DG MOVE, Unit C.1 secretariat – Rue Jean-André de Mot 28, B-1049 Brussels, the postmark will be considered the date of sending
- Where applications are hand-delivered to the following address: European Commission, DG MOVE, Unit C.1 secretariat – Rue Jean-André de Mot 28, the date on the receipt given upon delivery will be considered the date of sending.

4. SELECTION CRITERIA

DG MOVE will take the following criteria into account when assessing applications, although it is not necessary to have experience in all the four criteria:

- a) Proven and relevant competence and experience in technical aspects related to on-board weighing equipment, such as sensor technologies, weight data transmission or weight data collection.
- b) Proven and relevant competence and experience on the interaction between the digital tachograph with other electronic systems on-board a vehicle, including data security aspects.
- c) Proven capacity to represent effectively the position shared by stakeholders (individuals applying to be appointed in order to represent a common interest only).

d) Good knowledge of the English language allowing active participation in the discussions.

5. SELECTION PROCEDURE

The selection procedure will consist of an assessment of the applications performed by DG MOVE against the selection criteria listed in chapter 4 of this call, followed by the establishment of a list of the most suitable applicants, and concluded by the appointment of the members of the group.

When defining the composition of the group, DG MOVE shall aim at ensuring, as far as possible, a high level of expertise, as well as a balanced representation of relevant know how and areas of interest, while taking into account the specific tasks of the group, the type of expertise required, as well as the relevance of the applications received.

Where individual experts are appointed, either in their personal capacity or to represent a common interest, DG MOVE shall seek a geographical balance and a gender balance.

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